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**TOWN OF NORTH HAMPTON
THE FIFTH MUNICIPAL FACILITIES COMMITTEE
DRAFT MINUTES**

REGULAR MEETING – 23 JULY 2015 – 6:30 P.M.
MARY HERBERT CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

11 Purpose: This is the regular meeting of the Municipal Facilities Committee.

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1. **The Call to Order by the Chair**

(Secretary's Note: The recorder was not started until the end of Ron Lamarre's presentation)

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2. **Old Business:**

2.1 Results of meeting with the Chiefs and Ron Lamarre.

2.2 Meeting with the Library Trustees.

Susan Leonardi, John Kollmorgen, Kelly Parrott and Susan Grant were in attendance representing the library.

Mrs. Parrott stated she had spoken with Ron Lamarre regarding new plans for the library, and was told the cost for new plans would be approximately \$19,000. She further stated before going any further in their efforts to build a new library, the Library Trustees would like a commitment from the Select Board in regard to using the "Homestead Property." The trustees need assurance they are behind the plan before proceeding with spending \$19,000 on a new set of plans.

Mrs. Parrott asked Town Administrator Apple if the town would be willing to share the cost of the plans.

Town Administrator Apple stated that the town would not be sharing the cost with the library as this will no longer be a shared space with town administration. He further stated the Select Board could not endorse a plan without knowing the costs to build on the "Homestead Property."

Mrs. Parrott stated the library is part of the town and would respectfully ask that the town share the costs of the study.

Town Administrator Apple suggested the Library Trustees go before the Select Board at their next meeting on August 10 to ask the town to pay for the cost of the new set of plans.

Ron Lamarre stated he had just completed a 10,100 square foot library that has many of the same features of the North Hampton library. He further suggested adding 3,000 square feet to that plan could be used for costing reasons only and will have a reliable number to go to the Select

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45 Board with on September 15. Mr. Lamarre stated he could go before the Select Board with
46 confidence regarding the numbers.

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48 Mr. Castagna stated if there isn't a plan that is economical and scaled down the Warrant Article
49 will not pass.

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51 Mrs. Parrott reminded the committee that the library is responsible for fundraising 50 percent of
52 the cost to build the library which is very different from the public safety buildings.

53
54 Mrs. Leonardi asked what the plan is for the Historical Society's property.
55 (Secretary's Note: Two different groups were speaking at the same time about two different
56 items.)

57
58 Mr. Lamarre stated he spoke with Bowen (?) about being the estimator and they/he would be
59 willing to for the purpose of getting a price for September 15 they will do this for free, and then
60 after that come to a mutually agreeable sum.

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62 Mrs. Parrott asked when the Select Board would be voting on the project plan.

63
64 Town Administrator Apple stated possibly at the last Select Board meeting in September.

65
66 Much discussion took place regarding the need to have more community input and informational
67 meetings such as the series of discussions given by Town Administrator Apple; some members
68 suggested there simply was not enough time to hold the meetings at this point. It was noted by
69 the Town Administrator that these meetings were effective in getting the information out to the
70 public.

71
72 Town Administrator Apple stated if the cost of the new plan comes in higher than the previous
73 two plans, it will be shot down by the voters.

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75 Mrs. Parrott suggested being certain to reiterate the total cost of the project; residents become
76 confused when there are several funding mechanisms that will take the total cost down for the
77 library.

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79 Ms. Grant asked whether or not the Select Board had received any figures on renovation costs for
80 the police and fire.

81
82 Mr. Castagna stated the realization is that it is all about costs, and that there are certain
83 requirements that cannot be skimmed on. He further stated every department is not going to get
84 everything they want. Each department must figure out what they can and cannot live with
85 because if it doesn't pass the vote, the result will be getting nothing.

86
87 Mr. Lamarre spoke about possibly tearing down the existing library and building a small two story
88 building and having a new exterior envelope which is energy efficient. He further stated the costs of
89 site work have gone up tremendously so by creating and limiting site work it saves money.

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92 2.3 Discussion regarding the schedule of drawings and estimating.

93 Chair Etela stated Ron Lamarre had agreed to have his drawings back in three weeks. Mr. Lamarre
94 will also be bringing the contractor of the () building to review and estimate.

95

96 Mr. Etela stated he would like to hear what his feelings are on escalation costs from year to year.

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98 Mr. Lamarre stated he would like to meet with the two Chiefs next Thursday, July 30 to review
99 everything talked about at the meeting and have the drawings completed by August 6.

100

101 Mrs. Parrott offered help to the committee with presentation materials, power point presentations or
102 anything else they could assist with.

103

104 Discussion ensued regarding dates for future meetings as well a future meeting with the CIP
105 Committee. The committee agreed to meet on August 13, September 3 and September 10. The
106 committee will decided on the August 13 meeting whether or not they need to meet again on August
107 20 or 27.

108

109 Much discussion revolved around how many estimates will be needed and why there is a need for
110 four.

111

112 (Secretary's Note: Two groups were having different conversations at this point in the meeting and
113 unable to capture details as each was speaking over each other.)

114

115 Mr. Lamarre stated he would be calling the City of Portsmouth and ask what the cost was for
116 temporary quarters of the fire department when they were building.

117

118 The committee spoke about temporary quarters for town offices and the police station after the fire
119 station and library are built.

120

121 The committee spoke about one warrant article versus two.

122

123 (Secretary's Note: Two separate conversations with two separate groups at this point.)

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125

126 **3. New Business:**

127 3.1 Confirm the GC's to quote the GMP/ Timing.

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129 3.2 Changes to Town Administration in Fire/Police Building as Alternate Plan.

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131 3.3 The CIP Committee has requested a meeting with us on either 9/9/or 9/10, in the evening.

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(Each of the above agenda items were taken up under item 2.3)

133 **4. Approve minutes from July 15, 2015 meeting**

134 This item was tabled

135

136 **5. Any other item that may come before the Committee**

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138 **6. Adjournment**

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140 Meeting adjourned at 8:30 PM.